

WEST HIGHLAND WHITE TERRIER CLUB OF AMERICA PERFORMANCE AND COMPANION EVENTS SHOW RULES

I. INTRODUCTION

A. Performance and Companion Events (PACE) are offered:

1. In conjunction with the WHWTCA National Specialty.
2. As part of a Roving Specialty hosted by a regional Westie Club or a group of individuals as approved by the Board of Directors (BOD).
3. As a stand-alone PACE sponsored by the WHWTCA.

B. The WHWTCA Performance and Companion Committee (PACC) prepares and submits PACE Show Rules and recommends changes to the Board of Directors (BOD) for approval. Additionally, this committee serves in an advisory, support and consulting capacity to the host club for Roving Specialties.

1. PACC shall consist of a chairperson and a maximum of 9 additional members. The President of the WHWTCA shall appoint the Chairperson and the Chairperson will recommend the additional members to the WHWTCA President and the Board of Directors for approval.
2. The PACC members will consist of the following: Chairperson, Annual Awards Coordinator, Title Awards Coordinator, Trophy Chairperson and Liaison to the BOD as well as those who have expertise in one or more of the following areas: Obedience/Rally/CGC/Trick Testing, Tracking, Earthdog, Agility, Barn Hunt, Coursing, Scent Work, Therapy, Flyball and any other Performance and Companion event hosted by the WHWTCA, held as part of the National Specialty, a Roving Specialty, or included in the Versatile Dog program.
3. PACC Members must stay abreast of all AKC revisions and requirements regarding performance events held by the club or considered for future club events.
4. All event representatives are responsible for understanding AKC and WHWTCA contracts, forms, information, requirements and requisite time frames for these elements as they apply to their areas of event responsibility.
5. The PACC Chairperson is responsible for ensuring that all requirements and time frames are met for each event offered in conjunction with a WHWTCA Specialty.
6. By January 31st of each calendar year, the PACC Chairperson will advise the club's Recording Secretary of the date, location and classes/tests offered for that year's events. The BOD reserves the right to suspend any event that has become obsolete, under-attended, or too costly.
7. All judges' contracts and AKC event applications, as well as any document changes, are the responsibility of the club's Recording Secretary.

II. ANNUAL PERFORMANCE AND COMPANION EVENT SPECIALTIES **(currently held during Montgomery County week)**

A. PACC Submissions for BOD Approvals

1. Event Chairpersons and Secretaries
The PACC will recruit Event Chairpersons and Secretaries for all events.
2. Judges
The PACC will submit names of judges for performance and companion events offered in conjunction with the WHWTCA National Specialty unless the event is managed by another club or third party or as part of a cluster with other club(s) where the judge is shared. These recommendations will be submitted to the WHWTCA Recording Secretary two years prior to the event they will judge, if feasible, with the exception of Tracking, Earthdog or any new event, which shall be due not later than February 28th of the same year. Recommendations submitted one year prior shall be due by February 28th.

B. Judges' Assignments for the National Specialty

1. The PACC will attempt to select judges for performance events without repetition within three years, however, if title requirements are not impacted, judges may be selected repeatedly based on cost considerations and their willingness to help or bring help to our event. In the event of repetition, however, the consecutive assignment of a judge must receive BOD approval and any potential conflicts for titling with different judges must be addressed at the trial or test.
2. No Obedience, rally or tracking judge will be used for the same classes within three consecutive years. A judge may be used for different events in consecutive years with no exclusionary consideration.
3. The PACC will consider travel expenses, lodging costs and judging fees when selecting prospective judges for the events in order to keep expenses to a minimum.
4. Judging fees plus total expenses for any judge for any performance event shall not exceed \$600 for single-day events and \$400 per day for multiple-day events. The judges' expenses include:
 - a. Judging fee, if charged;
 - b. Round-trip coach airfare or cost of gas and tolls or mileage at the government rate per mile;
 - c. Transportation to and from the airport and event, parking fees; and
 - d. Room expenses and meals for up to two nights for one-day assignments, increasing to three nights for two-day assignments.
5. When possible, the PACC will consider offering judging assignments for WHWTCA National Specialty performance events to WHWTCA members who are certified judges for those events, if the judges' expected expenses are within the above guidelines.

C. Event Chairperson and Event Secretary Responsibilities

1. The Chairperson and/or Secretary will:
 - a. Arrange for judges' accommodations, transportation to/from the airport and to/from judging assignment;
 - b. Appoint a trial/test committee;
 - c. Be responsible for all necessary forms and contracts for holding the event and for securing appropriate WHWTCA signatures on contracts and forms;
 - d. Be responsible for the Premium List, unless it is handled by a third party or show superintendent;
 - e. Ensure that trial grounds and equipment are safe for dogs and handlers;
 - f. Ensure that bathroom facilities are available;
 - g. Arrange for food and drinks for judges and workers; and
 - h. Submit the appropriate paperwork within the required time frame to the AKC or organization that governs the event, if not an AKC event.

D. WHWTCA Recording Secretary Responsibilities

1. Submit the event applications to the AKC for AKC events.
2. Obtain information for site and judges' contracts, draft and mail contracts, and track whether signed contracts have been returned.

E. Obedience and Rally

1. The Obedience and Rally trials will be held in conjunction with the WHWTCA National Specialty events.
2. The PACC will appoint a Trial Secretary if a Show Superintendent is not contracted. The same Chairperson and Trial Secretary may be utilized for both Obedience and Rally.
3. If the club has contracted a Show Superintendent, the Superintendent will be responsible for securing equipment, judging forms, matting and ring gates for the Obedience and Rally rings for all classes being offered, otherwise it will be the responsibility of the Trial Chairperson(s).
4. The Obedience/Rally Trial Committee(s) or Show Superintendent will provide sufficient manpower to hold efficient Obedience/Rally Specialties. This includes ring set up, stewards, and ring tear down.
5. All Premium List information related to the Obedience and Rally trials will be provided to the WHWTCA Recording Secretary by May 15 of each year.
6. WHWTCA will offer rosettes for 1st – 4th placements, Obedience High in Trial, Obedience High Combined, Rally High Combined Advanced B and Excellent B, High Triple Combined Advanced B, Excellent B and Master. The Show Secretary/Superintendent is responsible for acquiring all ribbons and rosettes.
7. The Trial Chairperson is responsible for procuring Trophies for placements and "High" achievements listed above.

8. Obedience classes offered shall include all regular Obedience classes (Novice, Open and Utility) as well as the following alternative, optional titling and non-regular classes: Preferred Novice, Preferred Open, Preferred Utility, Beginner Novice, Graduate Novice, Graduate Open, Versatility and Veterans.
9. Rally classes offered shall include Novice, Intermediate, Advanced, Excellent, and Master.

F. Tracking

1. The Tracking Test Chairperson and Secretary will:
 - a. Secure the site for the Test;
 - b. Secure experienced (when possible) tracklayers in sufficient numbers to allow the test to run efficiently;
 - c. Meet all AKC requirements for holding a tracking test;
 - d. Be responsible for the Premium List, Judging Program and Catalog;
 - e. Provide adequate food and drinks for judges, tracklayers and workers on plotting day and Test day;
 - f. Provide access to bathroom facilities.
2. Tracking Classes to be offered:
 - a. The PACC will submit the tracking classes to be offered and the numbers of each TD, TDU, TDX, and VST classes; and
 - b. The request for a double tracking test must also be submitted for BOD approval.

G. Agility

1. At the Montgomery Terrier Agility Cluster (MTAC), WHWTCA will sponsor or provide a supported entry for the days that do not conflict with WHWTCA events. The WHWTCA agility coordinator or the PACC Trophy Chairperson will procure trophies for these days.
2. Agility classes offered are Regular and Preferred Novice, Open, Excellent, Master, Premier, Standard and Jumpers classes. Optionally, T2B and FAST may be offered.

H. Earthdog

1. The WHWTCA will sponsor the National Earthdog test held in conjunction with the National Specialty or will offer a supported entry if the test is sponsored by another club.
2. Earthdog classes offered are Introduction to Quarry, Junior, Senior and Master.
3. The Chairperson will be responsible for the Premium List and Judging Program.
4. If the Test is sponsored by another club, the PACC will appoint an Earthdog Coordinator to provide appropriate information to the club regarding WHWTCA trophies for qualifying Westies.

I. Scent Work, Coursing Ability (CAT), FAST CAT and Barn Hunt will follow the general guidelines in Section II (B) Judges' Assignments and Section II (C) Event Chairperson and Event Secretary Responsibilities.

J. Most Versatile Westie (MVW) in a National Specialty

1. The WHWTCA will continue to offer the MVW program at its National Specialty unless otherwise determined by the BOD.
2. The PACC is responsible for the requirements and point system for this program. Changes to this program must be approved by the BOD.
3. The PACC will be responsible for advertising this program in advance of the National Specialty week to give exhibitors ample opportunity to enter multiple events to compete in this program.
4. The PACC will appoint one or two National Specialty MVW Coordinators. These persons will be responsible for compiling results of all performance events held during the Specialty week and will tabulate the competition records from the events.
5. The winners will be announced and receive their trophies following the final performance event.

K. Trophies and Ribbons for Performance and Companion Events

1. The PACC trophy chairperson will submit proposals for trophies to the PACC for approval.
2. The PACC will acquire trophies for the various performance events within the budget guideline of \$300 per event per day. Optionally, exhibitor gifts (one per exhibitor) may be offered in lieu of trophies for qualifications in Agility, Coursing, Barn Hunt or any event where an exhibitor is likely to qualify multiple times with one or more dogs.
3. The Performance and Companion Events Trophy Chairperson, event chairs and secretaries will attempt to have trophies and other giveaways, including worker raffles, donated (in part) or hold fundraisers to help defray the costs of holding the various performance events.
4. Any challenge trophies, which may be offered for the Obedience Specialty, will adhere to WHWTCA Policies and Procedures governing all Club challenge trophies.

L. Budget for Performance Events

1. The Trophy Chairperson is responsible for the various performance events and will prepare and submit a proposed budget for its event to the PACC.
2. The PACC will present one budget request, encompassing all events, to the BOD for approval. This report will provide the breakdown of proposed budget figures for each performance event.

M. Financial Considerations for Performance Events

1. Each event group will submit to the PACC a detailed accounting of costs, expenses, event income and fundraising income for their respective event by December 1st of the year the event was held.
2. The PACC will prepare one report of financial accounting encompassing all performance events held during the National Specialty week. This report will be submitted to the BOD as part of its twice-yearly report.

III. ROVING NATIONAL SPECIALTY

A. Host Club is responsible for making all arrangements for holding the performance and companion events, including:

1. Verify and ensure all requirements and event specifications for each event meets AKC requirements.
2. Assume all financial responsibilities for holding the performance and companion events, except those listed under “WHWTCA Obligations and Support to the Host Club.”
3. Inform the WHWTCA of each event with specified time requirements and pay all fees associated with each event application.
4. Make all arrangements for judges for these events, including hotel accommodations, transportation to and from show sites and hotel, if needed.
5. Prepare all pertinent information for the premium list.
6. Designate event chairpersons for all performance and companion events offered.
7. Provide necessary volunteers to efficiently hold each event (ring crew, tracklayers, den steward, etc.)
8. Be responsible for all publicity.
9. Ensure adequate bathroom facilities are available.
10. Ensure that food and drinks are available for judges and workers.
11. Contact the PACC club liaison to determine whether events are eligible to award Most Versatile Westie in a Roving Specialty.
12. Offer trophies for Highest Scoring Westie in trial and Highest Scoring Westie in each offered class when the Roving Specialty is held in conjunction with an all-breed obedience trial.
13. At a minimum, provide trophies for all Westies qualifying in performance and companion events held in conjunction with the Roving Specialty (optional).
14. Maintain complete and accurate accounting records of all expenses and submit the final report to the WHWTCA treasurer within 90 days after the events.
15. Arrange for all trophies. Contact the PACC for any performance and companion event challenge trophies which may be available.
16. Provide necessary and sufficient equipment to hold the events according to AKC requirements, as well as for the safety of the dogs and handlers. Spectator access should also be considered.

17. Current AKC performance and companion events supported by the WHWTCA include all regular Obedience Classes, Optional Titling Classes (Beginner Novice, Graduate Novice and Graduate Open) and Non-Regular Classes (Veterans and Brace); Rally Obedience Classes; Tracking (TD, TDX VST); Earthdog (Introduction to Quarry, Junior, Senior and Master) and Agility (Regular and Preferred Classes), Barn Hunt, Scent Work and Coursing.

B. WHWTCA Obligations and Support to the Host Club

1. The PACC will be an advisory and consultation resource to the host club to ensure it meets and accommodates all AKC and WHWTCA requirements for holding performance events in conjunction with a National Specialty.
2. The PACC will provide information on the Most Versatile Westie in a National Specialty program.
3. The PACC will be available to offer recommendations for performance and companion event judges and may be able to provide names of WHWTCA members who are AKC judges for those events.
4. The WHWTCA will pay up to \$75 per day towards a judge's fees and expenses for each independent event sponsored by the Roving club.
5. The WHWTCA will provide up to \$75 toward the cost of ribbons and trophies for each approved AKC performance event held by the Roving club in conjunction with the Roving Specialty.

C. Other Performance Events

The WHWTCA may sponsor other performance events. If an event is held in conjunction with other clubs, the judges may be selected, without BOD approval, based on their assignments on other days to allow the WHWTCA to share travel expenses with the other clubs.

IV. STAND ALONE WHWTCA/PACC SPONSORED EVENTS

- A. Venues or Clubs, not associated with the WHWTCA or its National Specialty or Roving Specialty, may request that the WHWTCA sponsor its performance event since the WHWTCA strives to support and provide opportunities for Westies and others to participate in performance events.**
- B. PACC, in conjunction with the Board of Directors, shall determine whether the event is in conflict with any other club events and whether it is in the best interests of the WHWTCA to sponsor the event.**
- C. The Host Venue or Club is responsible for making all arrangements for holding the performance and companion events, including:**
 1. Verify and ensure all requirements and event specifications for each event meets AKC requirements.
 2. Negotiate a sponsorship fee with PACC and/or the WHWTCA Board.

3. Provide a preliminary unsigned facility contract and fee arrangement to PACC for its consideration, together with the names of the Trial Chair and Trial Secretary and a proposed list of names for the committee members.
4. After Board approval for the event, confirm that the required Chair, Secretary and committee of five (5) WHWTCA members has been appointed.
5. Assume all financial responsibilities for holding the performance and companion events.
6. Provide the AKC Application to the Recording Secretary for approval and signature.
7. Inform the WHWTCA of each event with specified time requirements and pay all fees associated with each event application.
8. Make all arrangements for judges for these events, including hotel accommodations, transportation to and from show sites and hotel, if needed.
9. Prepare all pertinent information for the premium list.
10. Designate event chairpersons for all performance and companion events offered.
11. Provide necessary and sufficient equipment to hold the events according to AKC requirements, as well as for the safety of the dogs and handlers. Spectator access should also be considered.
12. Provide necessary volunteers to efficiently hold each event (ring crew, tracklayers, den steward, etc.)
13. Be responsible for all publicity.
14. Ensure adequate bathroom facilities are available.
15. Ensure that food and drinks are available for judges and workers.
16. At a minimum, provide trophies for all Westies qualifying in performance and companion events held.
17. Provide the results/qualifiers for each event to the WHWTCA Recording Secretary and the PACC Chairperson.
18. Maintain an accurate accounting for all entries and expenses and submit the final report to the WHWTCA Treasurer within 90 days after the events.

D. WHWTCA Obligations and Support to the Venue or Host Club

1. The PACC will be an advisory and consultation resource to the host club to ensure it meets and accommodates all AKC and WHWTCA requirements for holding performance events.
2. The PACC will be available to offer recommendations for performance and companion event judges and may be able to provide names of WHWTCA members who are AKC judges for those events.