

## SHOW RULES - WEST HIGHLAND WHITE TERRIER CLUB OF AMERICA

### I. INTRODUCTION

A. There can be two (2) West Highland White Terrier Club of America Specialty shows yearly.

1. An annual show held in conjunction with the Montgomery County Kennel Club, in the fall.
2. A Roving specialty show, hosted by a local club or group, or the WHWTCA.
3. At separately held Roving Specialty Shows, Performance and Companion Events may be offered, at the option of the local club or group.

B. Per club policy, the national show specialties may only be dedicated to past presidents.

C. The Show Rules Committee prepares and submits the Show Rules and recommends changes to the Board of Directors for approval. It serves in an advisory and consulting capacity to the host club for each Roving Specialty. The host club should contact the chairperson to find out who is the liaison person. The Show Rules committee consists of the chairperson and four (4) members. The members shall be appointed by the board and serve a minimum of 5 years. The terms of each member are so arranged that after the second year one (1) member will retire and one (1) member will be appointed each year, (the "retiring" member can be re-appointed for another five year term).

### II. NOMINATION OF JUDGES

A. The WHWTCA Recording Secretary shall mail to each member in good standing a ballot regarding selection of regular class and sweepstakes judges for the shows three (3) years hence (i.e., Feb 2014 to select the 2017 judges) and start a list of nominees for four years hence. The ballot shall also provide for the selection of a Futurity/Maturity judge for the upcoming year's show and a list of nominees for the following year's show. Ballots shall be by first class mail and sent on or before the 9<sup>th</sup> day of February. Ballots shall be due at the address of the Chief Teller no sooner than thirty (30) days from the date of mailing and no later than the 15<sup>th</sup> day of March. The ballot will include:

1. For regular classes, sweepstakes and futurity, the top six names nominated on the previous year's ballot. Members will be asked to vote for two different individuals for their first and second choice from the six names for regular classes and sweepstakes and one individual from the six names for futurity.
2. A request for two (2) suggestions for regular, sweepstakes, and futurity judges (the top six from these to be voted on the following year).
3. A request for suggestions for obedience and rally judges for two years hence.
4. A list of judges not eligible (Reference Section III, JUDGES ASSIGNMENT CONTROL).

B. The Teller's committee will notify the Recording Secretary, by April 1 of each year, the results of the balloting. The ballots will be tallied by awarding 2 points for each first choice and 1 point for each second choice, i.e.

S. Jones (1) 17 34  
(2) 12 12

46

T. Smith (1) 12 24  
 (2) 17 17  
 41

- C. The regular class judge receiving the highest point total (score) will have the option of judging the Montgomery County show or the Roving Specialty. The regular class judge receiving the second highest point total (score) will judge the Roving Specialty unless the first choice judge elects to judge the Roving. At the point when entries at Montgomery County go considerably over 175, necessitating a third judge, when permitted by MCKC, the third highest nominee will be asked to do the overload. In the case that the nominees are unavailable, the judges on the list will be contacted in order of their vote total.

The names of judges who are unable to accept the assignment will automatically be added to the following years' ballot.

- D. The sweepstakes judge getting the highest point total will be asked to judge at Montgomery County and the judge getting the second highest point total will be asked to judge the Roving Specialty.
- E. If there is a tie, the judge receiving the most first choice votes will be considered the winner.
- F. The WHWTCA Recording Secretary will notify the host clubs, both Montgomery County and the local club, and invite the judges.
- G. The Performance and Companion Events Committee will select judges who are approved to judge all Performance and Companion Event Trials and Tests to be held with the Annual National Specialty. The Committee will notify the Recording Secretary of the choices by March 1st for the show two (2) years hence (i.e.: March 2014 choices to judge the 2016 Annual Trials and Tests). Those choices will be submitted to the Board for approval.

### III. JUDGES ASSIGNMENT CONTROL

- A. Judges selected and accepting to judge at Montgomery County, both conformation and sweepstakes, shall not accept new assignments to judge Westies anywhere in the United States for a period of 4 months (120 days) prior to the show, by contract. Judges selected and accepting to judge the Roving Specialty, shall not accept new assignments to judge Westies within 500 miles of the show location for a period of 120 days prior to the show, by contract.

Conformation judges selected and accepting to judge at Montgomery County will not accept new assignments to judge any Terrier Group the weekend preceding Montgomery County.

- B. Judges, both conformation and sweepstakes, for both Montgomery County and the Roving Specialty shall not be eligible until the eighth (8) year after their previous judging assignment, i.e.: the judge of either 2013 specialty will not be eligible until the 2021 show.
- C. Judges (other than sweepstakes) will have completed their Provisional judging assignments and their names will have been added to the AKC list of regularly approved judges for a minimum of three (3) years as of the day of the show.
- D. Sweepstakes and Futurity/Maturity judges will conform to the AKC rules/regulations that apply to AKC approved judges regarding judging and exhibiting during a show circuit.
- E. An individual who is licensed to judge Westies will not be eligible to judge the sweepstakes classes; however, should the individual become licensed to judge Westies after the contract to judge sweepstakes is signed, the Club will honor the contract.

#### IV. ROVING SPECIALTY

- A. Location of the site of the Roving Specialty shall be determined by a vote of the Board of Directors, based on invitations received.
- B. Invitations are to be sent to the WHWTCA Recording Secretary. Information to be included with the invitation includes, if applicable:
  1. Name of the host club, with a list of officers or members.
  2. Past records of successful shows.
  3. Financial status of club.
  4. Show site location.
  5. Motel/hotel accommodations.
  6. Banquet facilities.
  7. Nearest airport.
  8. Independent show or held in conjunction with an all-breed club.
  9. Other show or series or series of shows, for a 2 or 3 show weekend.
  10. Number of members in host club.
  11. Stipulate whether or not any Performance and Companion Events will be offered.
  12. Stipulate whether or not Junior Showmanship classes will be offered.

- C. Obligations of the Host Club:

Make all arrangements for holding the show:

1. Arrange for the show headquarters; to include a block of rooms set aside for WHWTCA members, a meeting room for the Board of Directors, a banquet room that will handle a minimum of 100 and is set up with a head table, podium and PA system.
2. Work out arrangements with the motel/hotel with reference to dogs in rooms, exercising, etc.
3. Arrange for show site, if not held with an all breed club. Show site facilities should include:
  - a. Space for ring(s) which are to be a minimum of 40'by 60' and space for a ready ring(s);
  - b. Room for seating around the ring(s) with good visibility for spectators;
  - c. Show and grooming area that is easily accessible for loading and unloading;
  - d. Grooming area having enough space, electrical outlets and accessible water supply for projected entries;
  - e. Ample rest room facilities; and
  - f. Food facilities; host club provide if none available on site.
3. Be responsible for all publicity. Request a set of mailing labels, or electronic file, from the WHWTCA Recording Secretary for the premium lists. If superintendent is being used give the labels to the show superintendent and check that labels have actually been used to send premium list to all members.
5. Provide a show secretary and/or show superintendent.
  - a. Obtain and submit the AKC form E39-2 to the WHWTCA Recording Secretary, for approval, prior to submitting to AKC;
  - b. Provide a layout of the show site that must accompany the application to AKC;
  - c. Prepare all information for the premium list; and
  - d. Include the 12-15 mo. & 15-18 mo. classes whether held with an independent specialty or with an all breed club.
6. Make all necessary arrangements for the judges.
  - a. Provide personnel to meet and transport judges from airport to show headquarters and back to airport;
  - b. Make room reservations for judges the night prior to the show date and the night following final judging of the Roving Specialty;
  - c. Make banquet reservation, and provide transportation to the site if necessary;
  - d. Provide transportation from headquarters to the show site and return, if show site is not adjacent to the show headquarters; and
  - e. If Performance and Companion Events are offered, select, hire and make all necessary arrangements for those judges.

7. Assume all financial responsibilities except those listed under Obligations of WHWTCA (IV D).
8. Maintain complete and accurate accounting records of the show expenses and submit final report to WHWTCA Treasurer within 90 days following the show date.
9. Arrange for all trophies (see VI TROPHIES).
- a. Contact WHWTCA Recording Secretary regarding current challenge trophies to be listed.
  10. If Performance or Companion Events are offered:
    - a. Designate a "Chairperson" whose duties shall relate to those events taking place during the Roving and said Chairperson shall:
      - 1) Verify that all rings are properly arranged and correct in size.
      - 2) Select ring stewards who are experienced and familiar with ring procedure.
      - 3) Provide necessary equipment, including jumps, score sheets for judges and mats, if necessary.
      - 4) Obtain site contracts for all events held at off-site locations;
    - b. Classes to be offered for Obedience shall include: Novice A, Novice B, Open A, Open B, Utility A, Utility B and Graduate Novice. (other classes optional); and
    - c. Classes to be offered for Rally shall include: Novice A, Novice B. Advanced A, Advanced B, Excellent A, and Excellent B.

#### D. Obligations of the WHWTCA

1. The Board of Directors determines the location for the Roving Specialty based on invitations received.
2. Recording Secretary will notify club selected of the Boards' decision.
3. Recording Secretary will notify host club of judges selected.
4. Recording Secretary will notify judges of their selection to judge the Roving Specialty.
5. Pay regular class judge's fee, if charged. Judge's travel expenses shall include:
  - a. Round trip coach airfare, for judge only, to the airport nearest the show site;
  - b. Additional expenses incurred in getting to and from the city where the show is being held, i.e.: parking fees, meals enroute, etc.; and
  - c. Whether a judge comes from outside the continental limits of the USA or not, there shall be a total cost of no more than \$900.00 paid (all inclusive: airfare or mileage, motel, meals, misc. expenses).
6. May reimburse the sweepstakes and Futurity/Maturity judges up to \$250.00 for expenses

incurred.

7. If Performance and Companion Events are offered, pay \$150.00 toward the judge's fee. If one judge accepts more than one assignment, payment will be increased by \$50.00 per additional assignment.
8. Make all arrangements with AKC, including payment of fee.
9. Upon request from the host club may provide a loan of up to \$500 towards building deposit requirement, premium list, etc. This sum to be paid back to the WHWTCA out of the show receipts.
10. The Show Rules committee will be responsible for the rules and interpret any questionable areas as necessary.
11. Provide \$1,000.00 for trophies (see VI TROPHIES). If Performance and Companion Events are offered provide an additional \$150.00 for each event.

## V. ANNUAL SPECIALTY

### A. Location

1. Held in conjunction with the Montgomery County Kennel Club.
2. WHWTCA Recording Secretary will complete form sent by the Montgomery County Kennel Club chairperson and send to AKC applying to have the classes at Montgomery County show considered the WHWTCA Specialty.
3. Recording Secretary will notify Montgomery County chairperson that the WHWTCA wishes to offer both the 12-15 month and 15-18 month classes.

### B. Conformation Judges

1. The WHWTCA will pay the regular class judge's fee, if charged; Montgomery County Kennel Club reimburses part of the judge's charges. The judge's travel expenses includes:
  - a. Round trip coach airfare, for judge only;
  - b. Additional expenses incurred getting to and from Philadelphia and show headquarters, i.e.; parking fees, cab fare, as well as room expenses for two nights and meals; and
  - c. Whether a judge comes from outside the continental limits of the USA or not, there shall be a total cost of no more than \$900.00 paid (all inclusive: airfare or mileage, motel, meals, misc. expenses).
2. The sweepstakes and futurity judge may each receive up to \$250.00 for expenses incurred but will make his/her arrangements regarding transportation, motel, banquet reservations, etc.

3. The Recording Secretary will notify the Montgomery County Kennel Club show chairperson of the regular class judge selected (see II NOMINATION OF JUDGES);
4. The Recording Secretary will apply to the AKC for approval for Sweepstakes, Futurity, and all Performance and Companion Event judges.
  - A. Performance and Companion Event Judges
 

See Performance and Companion Event Rules
  - B. Trophies
    1. The trophy committee is responsible for all arrangements regarding conformation trophies.
    2. The trophy committee will have a budget of \$2000.00 to provide prestigious, uniform quality trophies (reference section VI TROPHIES). The Trophy Chairperson has the option to solicit an additional amount up to 50% of the \$2000.00 budget. Unsolicited trophies may be donated with the approval of the trophy chairperson.
    3. The Trophy Chairperson is responsible for getting the gift for the sweepstakes and futurity judges and for the regular class judge(s) if the regular class judge(s) does not charge a fee in addition to expenses.
    4. The Trophy Chairperson is to send the list of trophies by May 1 to the WHWTCA Recording Secretary, who will send the list to the Montgomery County Kennel Club show chairperson.
      5. The Trophy Chairperson (in conjunction with the Recording Secretary) is responsible for the wording of Awards of Merit being listed in MCKC premium list.
  - C. Trophies For Performance and Companion Events
 

See Performance and Companion Event Rules
  - D. Sweepstakes
    1. The Puppy and Veterans sweepstakes will be held on the Saturday prior to the Montgomery County show.
    2. The WHWTCA Recording Secretary will assume the title of Montgomery County Weekend Secretary for Montgomery County Kennel Club and the following responsibilities:
      - a. Arrange for AKC approval for Sweepstakes and Futurity;

- b. Compile and mail original premium list to superintendent (list of committees supplied by chairperson.) Premium list will include:
    - 1. Two (2) entry blanks.
    - 2. All AKC required information.
    - 3. Distribution of prize money; and
  - c. Mail proofed premium list to AKC and superintendent.
3. The National Specialty Show Chair will assume the following responsibilities:
    - a. Negotiate and execute the contract with the show site and the show superintendent. A copy of each shall be forwarded to the Show Chairperson.
      - b. Contract with the Superintendent to include:
        1. Printing and mailing of premium list to all WHWTCA members. All information necessary to enter the Montgomery County KC show will be included in the sweepstakes premium list;
        2. Sending confirmation of entries with the judging schedule to all exhibitors and judges;
        3. Printing of catalogs in sufficient quantity (1 ½ time the entry);
        4. Calculate and supply prize money in pre-marked envelopes; and
        5. Supply judge's books.
  4. The National Specialty Show Chair will arrange for membership list to be sent to superintendent along with accompanying letter restating the number to be printed.
  5. The National Specialty Show Chair will arrange for all rosettes, i.e.; Best in Sweepstakes, Best of Opposite Sex to Best in Sweepstakes, first in each class for puppy and veteran sweepstakes, High in Trial, High Combined and first in each rally and obedience class.
  6. Classes for Puppy Sweepstakes will be offered for Puppy Dog 6-9 mo., Puppy Dog 9-12 mo., Puppy Dog 12-15 mo., Puppy Dog 15-18 mo., Puppy Bitch 6-9 mo., Puppy Bitch 9-12 mo., Puppy Bitch 12-15 mo., Puppy Bitch 15-18 mo., Best in Sweepstakes and Best Opposite in Sweepstakes. Champions of record and dogs that have completed Championship requirements prior to the show are not allowed to complete in sweepstakes.
  7. Classes for Veteran Sweepstakes will be offered for dogs 7 years and under 10 years, dogs 10 years and older, bitches 7 years and under 10 years, bitches 10 years and older, Best in Veteran Sweepstakes and Best Opposite in Veteran Sweepstakes.
  8. Sweepstakes and Futurity fees will be divided as follows:  
First Place - 50%, Second Place - 25%, Third Place - 15%, and Fourth Place - 10%. 75% of the entry fee will be returned to the exhibitors and 25 % will be retained for expenses.
  9. The sweepstakes and futurity chairperson's responsibilities include:
    - a. Coordinate with facility management to insure compliance with contract. Show site facilities will include:
      - 1) Space for ring to be a minimum of 40' by 60'.



- 2) Grooming area that is easily accessible for loading and unloading.
- 3) Rest room facilities.
- 4) Food facilities, if possible;
- b. Arrange for an official photographer, and if feasible a videotaper, to videotape both the sweepstakes classes and the regular classes at the Montgomery County Show;
- c. Choose a Chief Ring Steward and two assistant stewards for sweepstakes and futurity;
- d. Send premium list information, including all committees, to the Montgomery County Weekend Secretary by May 15;
- e. Proof read premium list with Montgomery County Weekend Secretary and notify superintendent of corrections; and
- f. Arrange for a hospitality committee.

10. The National Specialty Show Chair will provide transportation for Sweepstakes and Futurity judges and handle all arrangements for setting up of show.

11. The show/trial secretary's responsibilities include:
  - a. Handle all inquiries about the show from club members;
  - b. Be physically in attendance from one (1) hour prior to official show hours listed and for the duration of the show;
  - c. Mark an official catalog and mail, with judge's sheets, to AKC within specified period of time; and
  - d. Complete and submit the form, Report of Dog Show or Obedience Trial and Rally Trial, to AKC along with a check for the recording fee for Obedience Trial and Rally Trial within the specified time.
- E. Performance and Companion Event Trials and Tests  
See Performance and Companion Event Rules

## VI. CONFORMATION TROPHIES

- A. Prestigious, quality trophies will be provided for:
  1. Above regular class placements = BOB, BOS, BW, WD, RWD, WB, RWB.
  2. Regular class trophies will be listed through fourth place.
  3. First place in Veterans dog and Veterans bitch. All other exhibits to receive an award of recognition.
  4. First place in Stud dog, Brood bitch and Brace classes.
  5. Best in Sweepstakes, Best of Opposite Sex Sweepstakes.
    6. Sweepstakes placements first through fourth.

7. Best in Futurity, Best of Opposite Sex in Futurity, Best in Maturity, Best of Opposite Sex in Futurity.

8. When Junior Showmanship classes are offered, first through fourth, Best Junior.

B. All trophies must conform to AKC regulations, with the further limitation that:

1. Challenge trophies (won three times by the same person, not necessarily with the same dog) are limited to winners and above.

C. Challenge Trophies

1. Challenge Trophy shall be retained and stored by the WHWTCA.

2. The WHWTCA Recording Secretary will keep a record of which Challenge trophies are being offered, at the Roving Specialty and at Montgomery County Kennel Club Show, and will forward a list to the trophy chairperson prior to the appropriate show.

3. The cost of engraving each challenge trophy will be the responsibility of the WHWTCA.

4. New Challenge trophies

a. The donor formally makes a request to the Board for presentation of the trophy. The donor should state any requirements s/he may wish to make, ie: possession taken only after final win.

b. The trophy must be on a base that includes plaques/shields on which the winning dog's name is engraved.

c. Until retired the trophy is the property of the WHWTCA.

D. Awards of Merit

1. Awards of Merit may be presented, at the discretion of the judge, to up to 10% of the dogs entered in Best of Breed competition. Awards to be given to other than Best of Breed, Best of Opposite Sex, Best of Winners, and Select Dog and Select Bitch.

2. Awards will be Rosettes.

3. The Recording Secretary will be responsible for having the certificates available the day of the show.

4. Wording for the premium list to be as follows:

The Awards of Merit offered by the WHWTCA will be rosettes. At the discretion of the judge, Awards of Merit may be presented to up to 10% of the Specials entered, to other than Best of Breed, Best of Opposite Sex and Best of Winners. Presentation of the Awards of Merit will follow Best of Breed, Best Opposite Sex Best of Winners, and Select Dog and Select Bitch.

5. Wording for the trophy list to be as follows:

Awards of Merit

Rosettes for finalists (up to 10%) entered and shown in Best of Breed Competition.

## VII. FUTURITY/MATURITY RULES

### A. Futurity

1. The Futurity Stakes will be open only to puppies from litters nominated and bred by members of the West Highland White Terrier Club of America, or members of the WHWTCA recognized regional clubs, co-owners included. A list of WHWTCA recognized regional clubs will be listed, the entrants will have to declare what club they belong to, and their membership will have to be confirmed by the futurity chair. Entrants need not be owned by the breeder. All members, and all applicants, must be in good standing with the AKC, also, with the parent club (West Highland White Terrier Club of America) or the regional club, from nomination through the event. In the event that one loses good standing with any of the aforementioned clubs during the time of nomination, and/or enrollment of puppies, fees that have been paid, will not be reimbursed.
2. Nominations are open to puppies whelped within the dates that are outlined under the section: "Date of Whelping—Eligibility for Nomination".
3. The Board of Directors for the West Highland White Terrier Club of America reserves the right to amend and alter these rules from time to time as needed.
4. Official futurity forms for nominating a bitch, prior to whelping, or after whelping, in the time frame given, can be downloaded from the official West Highland White Terrier Club of America website. Or, the forms can be sent by mail from the futurity chairperson.
5. Puppies may be older than 18 months, showing in Futurity, given the fluctuation of show dates, but if nominated in the futurity year before, they are eligible.

### B. Maturity

#### 1. Eligibility.

A litter, and/or individual puppies registered by its breeder for the WHWTCA Futurity, having paid the required fees by the appropriate date, and having been entered in the futurity, shall be considered registered for the maturity stakes, to be held at the national specialty in the year subsequent to the futurity. The nominated litter/puppies need not be shown in the actual futurity for them to still be qualified for maturity stakes, as long as all fees were paid in full and on time for the futurity.

## 2. Further Requirements

- a. It will be the sole responsibility of each new owner to notify the futurity chairperson of change of ownership of any eligible Westies.
- b. The individuals selected to judge the annual Futurity would also judge the Maturity of the same year.
- c. A judge of the current year's Futurity may maintain eligibility in next year's Maturity, for dogs otherwise eligible for the Futurity, by making written request to the Futurity Chairperson and paying all applicable fees in lieu of entering a dog in the show they are scheduled to judge. (example: the 2013 judge is "Mary Jones." If she has a litter futurity nominated for that year, but cannot show the puppies because she is judging, then as long as she writes the futurity chairperson and has paid all applicable fees, the puppies she futurity nominated for 2013, will still be eligible for the 2014 maturity stakes without being entered in the 2013 futurity stakes.

## 3. Classes and Judging Method

- a. Classes will be divided by sex only.
- b. Placements will be 1<sup>st</sup> thru 4<sup>th</sup>.
- c. Dog classes, followed by bitch classes.
- d. The top dog and top bitch will compete for Best in Maturity and Best of Opposite in Maturity.
- e. Judging will be by a one member judging panel.

### **Dates of Whelping – Eligibility for Nomination For Showing in Futurity 2010 and beyond:**

Senior Puppy:	whelped between 4/1 and 6/30 the year preceding futurity
Intermediate Puppy:	whelped between 7/1 and 9/30 the year preceding futurity
Junior Puppy:	whelped between 10/1 and 12/31 the year preceding futurity
Puppy:	whelped between 1/1 and 3/31 the year of futurity

NOTE: Due to the fluctuation of show dates, it is possible that puppies may be older than 18 months on the day of the futurity. The difference distinguishes Futurity from Sweepstakes.

## C. Requirements

The breeder must be a member of the WHWTCA and/or a recognized regional Westie club in order to be eligible to nominate a litter. Recognized regional clubs are those listed on the website of the West Highland White Terrier Club of America: Valley of the Sun WHWTC, WHWTC of California, San Francisco Bay WHWTC, WHWTC of Greater

Denver, WHWT Society of Connecticut, Florida Suncoast WHWTC, WHWTC of Greater Atlanta, WHWTC of Hawaii, WHWTC of Northern Illinois, WHWTC of Indiana, Chesapeake Bay WHWTC, WHWTC of New England, WHWTC of Southeast Michigan, WHWTC of Northern New Jersey, WHWTC of Greater New York, WHWTC of Northern Ohio, WHWTC of Western Pennsylvania, William Penn WHWTC, WHWTC of Southeast Texas, Trinity Valley WHWTC, WHWTC of Puget Sound and WHWTC of Greater Washington.

#### D. Futurity Fees

1. Prior to birth of litter (to nominate bitch/litter): \$25.00 per litter.
2. 30 days after litter is born: \$50.00 per litter
3. Individual enrollment of puppy (must be made before 6 months of age): \$25.00 per puppy.
4. No late enrollments will be accepted beyond 21 days after payment is due, and no refunds will be made for monies paid prior to that date.
5. It is up to the breeder/nominator to keep up to date with dates/ages and futurity fees to be sent.

#### E. Judge Selection

Judges will be selected from the six (6) top nominees from the prior year's Judges' Ballot.

#### F. WHWTCA Futurity Policies

1. Litter Eligibility (if co-owned by an individual less than 18 years of age). Litter must be bred by a WHWTCA member, or a member of a regional club. However, if the member co-owns with an individual under 18, the litter will still be eligible to be nominated for Futurity.
2. Eligibility for Judging. Judges shall not be eligible until the eighth (8) year after their previous Futurity/Maturity judging assignment.
  - a. Ballots shall be sent to membership and tallied in the same manner as for conformation judges.
  - b. In the case of a tie in Futurity judging, the WHWTCA Board of Directors will vote to break the tie.

#### G. Judges Expenses

The Futurity judge may receive up to \$250.00 for expenses incurred but will make

his/her arrangements regarding transportation, motel, banquet reservations, etc.

Revised May, 2013